



**BROOKTRAILS TOWNSHIP
COMMUNITY SERVICES DISTRICT
Board of Directors
Regular Meeting Agenda**

Board of Directors:
President Rick Williams
Vice-President Tim Ramming
Director Tony Orth
Director Ed Horrick
Director Ralph Santos

Tuesday, December 12, 2017

**REGULAR SESSION
Brooktrails Township Community Center
24876 Birch Street
7:00 PM to 10:30 PM***

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

C. BOARD REORGANIZATION

1. Pursuant to Section 2.02(a) of Ordinance 95, the President and Vice-President shall be elected from and by the general membership of the Board; the President will accept nominations which do not require a second. Election will be by roll call vote.

D. ADDITIONS/ADJUSTMENTS TO THE AGENDA/REPORT ON CLOSED SESSION

2. The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.
3. Report on closed session

E. MINUTES OF PREVIOUS MEETINGS

4. The Board may approve, or amend and approve, the minutes of previous meetings including: November 14, 2017

F. PUBLIC HEARINGS :

5. Resolution 2017-20 Rate Schedule for Garbage Collection and Curbside Recycling Effective January 1, 2018

G. REPORTS

From Directors:
From District Counsel:
From General Manager:

H. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

I. DIRECTORS RESPONSE TO PUBLIC COMMENTS

(Responses will generally be brief; Directors may call upon General Manager to respond. Items may be placed on a future agenda for a more in-depth response)

J. CONSENT CALENDAR

6. Approval of retroactive Accounts Payable report and authorization of payments issued on November 28, 2017.
7. Review of Accounts Payable report and authorization to issue checks on December 13, 2017
8. Authorization of the General Manager to issue necessary payments prior to the next regularly scheduled meeting of the Board on January 9, 2018.

K. ACTION AGENDA

9. Consideration of Resolution 2017-20 Rate Schedule for Garbage Collection and Curbside Recycling Effective January 1, 2018
10. Consideration of proposed meeting schedule for 2018
11. 2013 Review and affirmation of holiday schedule for 2018
12. Consideration of resolution 2017- 21 - CAL-PERS affirming modifications to contribution levels of employees hired after January 1, 2013
13. Consideration of Resolution 2017-22 - Workers Compensation Insurance
14. Consideration of a request for a lot purchase from Lyle Stockwell – 2174 Clover Dr
15. Discussion of Excessive Use Cap

L. ADJOURNMENT

The Board will consider a motion to adjourn.

UPCOMING BOARD MEETINGS

UPCOMING HOLIDAYS

Christmas Holiday - December 25th and 26th, 2017

New Year's Day - January 1, 2018

Martin Luther King, Jr. Holiday - January 15, 2018

Last Resolution Adopted: 2017-19

Last Ordinance Adopted: 157

IMPORTANT INFORMATION ABOUT BOARD MEETINGS:

RIGHT OF APPEAL. People who are dissatisfied with decisions of the Board of Directors may have the right of review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

***MANDATORY ADJOURNMENT.** Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

AGENDA MATERIALS: The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Agendas and materials related to an item on an agenda (including materials distributed to the Board after the agenda is posted) are available in the District Office, 24860 Birch Street, Willits, CA 95490, during normal business hours (8:00 a.m. – 5:00 p.m. Monday-Friday) and on the Township Website Home Page site on the internet at <http://www.btcSD.org> (click on "Board Agenda & Minutes").

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the District Office at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.