



**BROOKTRAILS TOWNSHIP
COMMUNITY SERVICES DISTRICT
Board of Directors
Regular Meeting Agenda**

Board of Directors:
President Rick Williams
Vice-President Tim Ramming
Director Edward Horrick
Director Tony Orth
Director Ralph Santos

**June 27, 2017
Regular Session
Brooktrails Township Community Center
24850 Birch Street
7:00 PM to 10:30 PM***

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA/REPORT ON CLOSED SESSION

1. The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.
2. Report on closed session:

D. MINUTES OF PREVIOUS MEETINGS

3. The Board may approve, or amend and approve, the minutes of previous meetings, including: the meeting of May 23, 2017

E. SPECIAL PRESENTATIONS: None

F. PUBLIC HEARINGS:

4. (1) Hearing to receive protests concerning the Sewer standby charge for Fiscal Year 2017-18

Note: this is not a hearing on the charges themselves, which were adopted at the April 11, 2017 meeting. The charges have been the same amount since the 1990s

- (2) Hearing to receive protests concerning the water availability charge for Fiscal Year 2017-18

Note: this is not a hearing on the charges themselves, which were adopted at the April 11, 2017 meeting. The charges have been the same amount since the 1990s

- (3) Second Public Hearing to receive comments concerning proposed changes to the Rates and Fees for various services for Fiscal Year 2017-18

G. REPORTS

From Directors:

From District Counsel:

From General Manager:

H. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

I. DIRECTORS RESPONSE TO PUBLIC COMMENTS

(Responses will generally be brief; Directors may call upon General Manager to respond. Items may be placed on a future agenda for a more in-depth response)

J. CONSENT CALENDAR

5. Review of Accounts Payable report and authorization to issue checks for payments to be issued on June 28, 2017.

K. ACTION AGENDA

6. Consideration of a resolution 2016-8 adopting Rates and Fees for Fiscal Year 2015-16
7. Consideration of Resolution 2017-16 awarding a contract for design and engineering services for the repair of the Madrone Lift Station
8. Consideration of a request by the Recreation, Greenbelt and Conservation Committee for repairing/repaving the parking lots at the Nutmeg/Par course and Lake Emily.
9. Re-consideration of a request to repair or replace the air conditioning system for the Community Center.
10. Consideration of a letter in opposition to AB 1479

L. ADJOURNMENT

Upcoming Board Meetings

July 11, 2017

July 25, 2017

Upcoming Holidays

Independence Day

Last Resolution Adopted: 2017-15

Last Ordinance Adopted: 156

IMPORTANT INFORMATION ABOUT BOARD MEETINGS:

RIGHT OF APPEAL. People who are dissatisfied with decisions of the Board of Directors may have the right of review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

***MANDATORY ADJOURNMENT.** Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

AGENDA MATERIALS: The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Agendas and materials related to an item on an agenda (including materials distributed to the Board after the agenda is posted) are available in the District Office, 24860 Birch Street, Willits, CA 95490, during normal business hours (8:00 a.m. – 5:00 p.m. Monday-Friday) and on the Township Website Home Page site on the internet at <http://www.btcSD.org> (click on "Board Agenda & Minutes").

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the District Office at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.