



**BROOKTRAILS TOWNSHIP
COMMUNITY SERVICES DISTRICT
Board of Directors
Regular Meeting Agenda**

Board of Directors:
President Rick Williams
Vice-President Tim Ramming
Director Edward Horrick
Director Tony Orth
Director Ralph Santos

October 24, 2017

**Regular Session
Brooktrails Township Community Center
24850 Birch Street
7:00 PM to 10:30 PM***

A. PLEDGE OF ALLEGIANCE

The Presiding Officer will lead Board members and the audience in the Pledge of Allegiance

B. ROLL CALL

The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

C. ADDITIONS/ADJUSTMENTS TO THE AGENDA/REPORT ON CLOSED SESSION

1. The Presiding Officer will determine if Board members wish to add an item or make an adjustment to the agenda.
2. Report on closed session.

D. MINUTES OF PREVIOUS MEETINGS

3. The Board may approve, or amend and approve, the minutes of previous meetings, including: the meeting of October 10, 2017

E. SPECIAL PRESENTATIONS: None

F. PUBLIC HEARINGS:

4. **Ordinance No. 157 – Amendments to Ordinance No. 76 Utilities Code**
providing the use of water, establishment of accounts, payment plans and collection of delinquent accounts for utility services

G. REPORTS

**From Directors:
From District Counsel:
From General Manager:**

H. PUBLIC COMMENTS

Audience members will be invited to speak regarding matters not on the Agenda. The Board cannot act on items brought up at this time. Speakers may be limited to five minutes.

I. DIRECTORS RESPONSE TO PUBLIC COMMENTS

(Responses will generally be brief; Directors may call upon General Manager to respond. Items may be placed on a future agenda for a more in-depth response)

J. CONSENT CALENDAR

5. Review of Accounts Payable report and authorization of payments to be issued on October 25, 2017.

K. ACTION AGENDA

6. Consideration and possible adoption of Ordinance No. 157 - Amendments to Ordinance No. 76 - Utilities Code - providing the use of water, establishment of accounts, payment plans and collection of delinquent accounts for utility services

7. Consideration of a verbal report and recommendation by Counselor Neary concerning a request from Steven and Natalie Spackman for the acquisition of a portion of the greenbelt to facilitate a lot merger.

8. Request to hold an in-service day Monday November 13, 2017

L. ADJOURNMENT

The Board will consider a motion to adjourn.

CLOSED SESSION

Conference with District Counsel -Government Code 55956.9(b) - potential litigation
(if needed)

UPCOMING BOARD MEETINGS

November 14, 2017

December 12, 2017

UPCOMING HOLIDAYS

Thanksgiving Holiday – November 23rd & 24th 2017

Last Resolution Adopted: 2017-19

Last Ordinance Adopted: 156

IMPORTANT INFORMATION ABOUT BOARD MEETINGS:

RIGHT OF APPEAL. People who are dissatisfied with decisions of the Board of Directors may have the right of review of that decision by a state court. The District has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which decisions of the District's Board and agencies may be judicially challenged in state court.

***MANDATORY ADJOURNMENT.** Pursuant to Section 3.18 of Ordinance No. 93, if consideration of all matters on the agenda is not complete by 10:30 p.m., the President shall adjourn to the next regular meeting, at which time those matters shall be taken up for consideration first; except that upon motion of the Board, the meeting may be extended beyond 10:30 p.m. to a stated time.

AGENDA MATERIALS: The agendas for Board meetings contain a brief general description of those items to be considered at the meetings. Agendas and materials related to an item on an agenda (including materials distributed to the Board after the agenda is posted) are available in the District Office, 24860 Birch Street, Willits, CA 95490, during normal business hours (8:00 a.m. – 5:00 p.m. Monday-Friday) and on the Township Website Home Page site on the internet at <http://www.btcSD.org> (click on "Board Agenda & Minutes").

NOTE: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the District Office at (707) 459-2494 or FAX (707) 459-0358. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.